

***MINUTES OF 87TH STAFF MEETING HELD ON DATED 08 & 09-01-2015
AT 11.00 AM IN CONFERENCE HALL, DIRECTORATE OF
HORTICULTURE UNDER THE CHAIRMANSHIP OF DIRECTOR
GENERAL HORTICULTURE, HARYANA, PANCHKULA.***

List of participants is enclosed.

Meeting was started by welcoming all the members and thereafter, the agenda was discussed point-wise and actions taken are as under:

Agenda No. 1: Confirmation of the proceedings of last meeting.

The minutes of 86th Staff Meeting which was held on 16.09.2014 were confirmed.

Agenda No. 2: Action Taken Report of previous meetings.

Action taken was reviewed by ADH that is as given below:

Sr. No	Particular	Decision Taken	Action to be taken by
1.	Implementation of Weather Based Crop Insurance Scheme	Sh. O.P. Verma, SA informed the House that notification of eight companies has been done. ADH instructed Sh. O.P. Verma, SA to identify the beneficiary and submit the report.	DDH, MI
2.	DHO Mewat informed that Sify Net has not been installed at Mewat.	ADH instructed to take up matter with HARTRON for other Agency. The case may be taken up on file. - Action completed.	JDH/P&N
3.	Principal, HTI requested to provide Broad Band connectivity of net.	ADH instructed to make provision to provide broad band connectivity on sharing basis with DHO Karnal Office. The matter be taken up on file. - Action completed.	JDH/P&N
4.	To submit ACRs within time frame.	- Action completed.	
5.	Management of establishment related matters in PIS portal.	EO apprised that matter is under process. ADH instructed to expedite the process. - Action pending.	EO

6.	Beneficiary list of all schemes	<p>The concerned DHOs were instructed to submit the pending list in the prescribed proforma (already circulated).</p> <p>ADH also instructed to all the DHOs to submit the list of beneficiary of RKVY from 2011-12 onward to DDH/F by hand as per schedule given below:</p> <table><tr><th>District</th><th>Date</th></tr><tr><td>Ambala, Panchkula, Kurukshetra, Y. Nagar, Karnal</td><td>13.01.2015</td></tr><tr><td>Panipat, Sonapat, Rohtak, Jhajjar, Kaithal, CEV, Gharaunda</td><td>14.01.2014</td></tr><tr><td>Gurgaon, Mewat, Palwal, Faridabad, Rewari</td><td>15.01.2015</td></tr><tr><td>Narnaul, Bhiwani, Hisar, Sirsa, Fatehabad, Jind</td><td>16.01.2015</td></tr></table>	District	Date	Ambala, Panchkula, Kurukshetra, Y. Nagar, Karnal	13.01.2015	Panipat, Sonapat, Rohtak, Jhajjar, Kaithal, CEV, Gharaunda	14.01.2014	Gurgaon, Mewat, Palwal, Faridabad, Rewari	15.01.2015	Narnaul, Bhiwani, Hisar, Sirsa, Fatehabad, Jind	16.01.2015	DDH/F and All concerned Nodal Officers
District	Date												
Ambala, Panchkula, Kurukshetra, Y. Nagar, Karnal	13.01.2015												
Panipat, Sonapat, Rohtak, Jhajjar, Kaithal, CEV, Gharaunda	14.01.2014												
Gurgaon, Mewat, Palwal, Faridabad, Rewari	15.01.2015												
Narnaul, Bhiwani, Hisar, Sirsa, Fatehabad, Jind	16.01.2015												
7.	Due to less rainfall the plantation affected. Reshuffling of surplus planting material.	Action completed.											
8.	Field day – 1 no. by each DHO	Action completed.											
9.	Vending carts registration status.	ADH instructed concerned DHOs to make liaising with distt. authorities to resolve the issue.	ADH										
10.	It was noticed that the farmer share in district, Yamunanagar is still pending to be paid to the firm in case of plastic crates & vending carts.	Matter to be taken on file. - Action completed.	AO										
11.	FLDC status report under NHM	DDH/N informed that all the inspections have been completed. The inspection reports has been sent to concerned. - Action completed.	JDH/N										
	Inspection by HQ team to be conducted												
12.	Karnal												
	Cool chamber	Action pending.	DDH/PP										
	Purchase of inputs – bio fertilizers	Report shall be submitted within 7 days. - Action completed.	JDH/HQ										
13.	Kaithal												
	Area expansion	JDH/HQ informed that the report shall be submitted in next week.	JDH/HQ										

14.	Rohtak		
	Strawberry area expansion	JDH/HQ informed that the report shall be submitted in next week.	JDH/HQ
15.	Faridabad		
	Area expansion – 35 ha all dead	JDH/HQ informed that the report shall be submitted in next week.	JDH/HQ
16.	Palwal		
	1 st Year maintenance of Guava	JDH/HQ informed that the report shall be submitted in next week.	JDH/HQ
17.	Mewat		
	Fresh Plantation of 94 ha	JDH/HQ informed that the report shall be submitted in next week.	JDH/HQ
	DGH instructed sampling of protected structures to be started.	- Under Progress.	DDH/N
18.	DGH instructed DHOs to ensure signboards at beneficiaries' sites before release of assistance under all the components of various schemes.	All the DHOs were instructed to ask the beneficiary farmer to install signboard with detail of assistance after completion of work.	All DHOs
19.	Explanation of DHOs whose achievement was less than 10% of AAP upto August, 2014 under MIDH	DHO Ambala, Gurgaon, Mewat, Palwal and Panchkula instructed to submit their explanation within seven days.	DHO Ambala, Gurgaon, Mewat, Palwal and Panchkula
20.	Explanation of DHOs whose achievement was less than 10% of AAP upto August, 2014 under IHD scheme.	DHO Faridabad and Rewari instructed to submit their explanation within seven days.	DHO Faridabad and Rewari
21.	Explanation of DHOs whose achievement was less than 10% of AAP upto August, 2014 under NMSA scheme.	DHO Ambala, Faridabad, Hisar, Jind, Kurukshetra, M.garh, Mewat, Palwal and Rewari instructed to submit their explanation within seven days.	DHO Ambala, Faridabad, Hisar, Jind, K.kshetra, M.garh, Mewat, Palwal & Rewari
22.	Organoleptic test of pomegranate needs to be done urgently at CEF, Mangiana, Sirsa.	DDH, CEF, Mangiana was not present in the meeting. - Action pending.	DDH, CEF, Mangiana
23.	Horticulture Information System (HIS).	The process of software development is under process at GoI level.	DDH/F and All DHOs
24.	Honey bee boxes on Govt. land.	Matter be taken on file. - Action completed.	DDH/PP

25.	DPR on big size Pack house funding from Industry Department.	DDH, CEV, Gharaunda was not present in the meeting. - Action pending.	DDH/PN and DDH, CEV, Gharaunda
26.	Booking of Kharif Onion from NHRDF, Salaru, Karnal.	ADH informed that discussion is going on with NHRDF for financial and quality issues.	ADH
27.	To prepare Mushroom norms and policy.	Action completed.	
28.	DHO, Hisar to submit specification of Strawberry packing boxes in order to provide assistance @ 50% under RKVY.	Report submitted by DHO, Hisar. ADH instructed DDH/V to put up the case. - Action completed.	DDH/V

Agenda No. 3: Power-point Presentation by DHOs regarding progress of different schemes including MIDH, NMSA and other plan scheme of their district.

The scheme wise progress was reviewed by DGH/ADH. The progress of different scheme is as under:

A) Progress Report of MIDH (upto December, 2014)

The progress of MIDH was reviewed. DHO, Ambala has presented his report before the House. The overall achievement of Ambala district upto December, 2014 is 9.23%. After that the district-wise progress report was reviewed which is as under:

S. No.	District Name	AAP (₹ lacs)	Funds released	Ach. (₹ lacs)	Balance (₹ lacs)	% Ach.
1	Ambala	700.81	100.00	64.71	35.29	9.23
2	Bhiwani	605.27	315.00	283.86	31.14	46.89
3	Fatehabad	327.35	230.00	204.55	25.45	62.48
4	Gurgaon	210.45	60.00	42.94	17.06	20.40
5	Hisar	776.89	375.00	375.53	-0.53	48.33
6	Jhajjar	423.30	245.00	202.61	42.39	47.86
7	Jind	190.47	425.00	141.70	283.3	74.39
8	Karnal	854.26	805.00	770.14	34.86	90.15
9	Kurukshetra	332.15	200.00	196.13	3.87	59.04
10	Mewat	727.12	190.00	154.58	35.42	21.25
11	Narnaul	114.11	115.00	104.58	10.42	91.64
12	Palwal	242.32	70.00	66.47	3.53	27.43
13	Panchkula	792.50	185.00	141.29	43.71	17.82
14	Panipat	519.85	345.00	315.60	29.4	60.70
15	Rohtak	719.18	245.00	226.64	18.36	31.51
16	Sirsa	703.68	385.00	354.77	30.23	50.41
17	Sonipat	1340.14	1250.00	1151.88	98.12	85.95
18	Y. Nagar	388.89	270.00	250.13	19.87	64.31
19	H.Q.	2563.17	-	2416.10	-	94.26

20	H.T.I.	131.30	65.00	60.96	4.04	46.42
21	Others	536.80	-	-	-	-
	Total	13200.01	5875.00	7525.17	765.93	57.00

- The overall progress is 57% against Action Plan approved. The districts of Ambala, Gurgaon, Mewat, Palwal, Panchkula and Rohtak have achieved their targets @ 9.23%, 20.40%, 21.25%, 27.43%, 17.82% and 31.51% respectively, whereas the performance of other districts is above 40%.

The component-wise progress report of MIDH scheme also reviewed which is as under:

S. No.	Component Name	Unit	Physical			Financial (Rs. Lacs)		
			Target	Achi.	% Achi.	Target	Achi.	% Achi.
1	Production of planting material	Ha	155	21.36	13.78	115.05	14.33	12.45
2	Cost intensive crops	Ha	100	26.60	26.6	44.7	2.95	6.60
3	High density crops (New)	Ha	59	11.50	19.49	10.42	0.96	9.21
4	High density (1 st year)	Ha	50	23.20	46.4	4.02	1.89	47.01
5	High density (2 nd year)	Ha	52	32.80	63.07	4.17	2.59	62.11
6	Fruit crops Normal (New)	Ha	1465	720.13	49.15	148.55	67.26	45.27
7	Fruit crops Normal (1 st yr.)	Ha	1617	992.75	61.39	88.97	53.36	59.97
8	Fruit crops Normal (2nd yr)	Ha	1173.4	699.18	59.58	64.21	38.43	59.85
9	Vegetable(Hybrid)	Ha	500	0	0	100.00	0	0
10	Flower	Ha	310	69	22.25	56.50	10.66	18.86
11	Spices and aromatic crops	Ha	560	288	51.42	67.60	53.21	78.71
12	Mushrooms	No	18	3	16.67	199	14	7.03
13	Rejuvenation	Ha	129	13.40	10.38	25.80	2.68	10.38
14	Creation of water resources	No	232	108	46.55	1002.5	449.2	44.80
15	Protected cultivation	Sqm	499.1	121.14	24.27	5005.84	3858.71	77.08
16	PFDCs	Project	1	0	0	40.00	0	0
17	INM/IPM	Ha	1633	90	5.51	94.56	17.96	18.99
18	Organic Farming	Ha	363	5	1.37	53	2.72	5.13
19	Certification for GAP		50	0	0	2.5	0	0
20	Horticulture Mechanisation	No	602	347	57.64	424.84	66.79	15.72

21	Technology Dissemination		2	0	0	50.00	0	0
22	HRD	No	18246	2247	12.31	310.30	92.36	29.76
23	Post – Harvest Management	No	3547	45	1.2	2409.50	248.53	10.31
24	Establishment of Marketing Infrastructure		23	0	0	143.75	0	0
25	Special Interventions		850	0	0	231.25	0	0
26	Mission Mgmt	No	63	216		993.62	382.47	38.49
27	Misc	Project	8	3	37.5	1509.35	2144.35	142.07
	Total					13200.1	7525.41	57.01

- The physical achievement in the following component is less than 20%:
 - Production of planting material (12.45%), Cost intensive crops (6.60%), High density crops (New) (9.21%), Vegetable Hybrid (0%), Flower (18.86%), Mushroom (7.03%), Rejuvenation (10.38%), Organic Farming (5.13%), Certification for GAP (%), Horticulture Mechanisation (15.72%), Post – Harvest Management (10.31%).
- The physical achievement in the following component is more than 60%:
 - High density (2nd year) (62.11%), Spices and aromatic crops (78%), Protected cultivation (77.08%).
- After reviewing the component-wise report, MD, HSHDA instructed to all the MS, DHMIUs to speed-up the work and achieve the targets of all components as per their original annual action plan 2014-15. MD, HSHDA has also instructed to all the MS, DHMIUs to submit the HDO-wise achievement of Area Expansion (establishment of new garden) under MIDH for the year 2013-14 so that the responsibility be fixed against any lacking on the part of HDO concerned.

(Action: DDH/N and all MS, DHMIUs)

B) Progress Report of IHD (upto December, 2014)

S. No.	District Name	AAP (₹ lacs)	Funds released	Ach. (₹ lacs)	Balance (₹ lacs)	% Ach.
1	Kaithal	241.11	241.11	142.85	98.26	59.24
2	Faridabad	176.52	175.68	34.90	140.78	19.77
3	Rewari	183.22	183.21	86.28	96.93	47.09
	Total	600.85	600.00	264.03	335.97	42.03

The financial progress is on account of budget available, however, the progress is as below:

- The overall progress is 42.03% against Action Plan approved. The achievement of Faridabad district under the scheme is 19.77% which is

lowest amongst the IHD districts, whereas the performance of DHO, Kaithal and Rewari is above 40%.

- DGH has instructed to the concerned DHOs to achieve the target of IHD scheme as the budget cannot be surrendered and concerned DHO will be held responsible for non-achieving the physical and financial target under the scheme.

(Action: JDH/HQ and Concerned DHOs)

C) Progress Report of NMSA (upto 6th January, 2015)

The progress of NMSA scheme was reviewed and district-wise performance is as under:

S.N	District	Phy. Targets (ha.)	Phy. Ach. (ha.)	Financial Target ₹ (lacs)	Funds released ₹ (lacs)	Fin. Ach. ₹ (lacs)	% Achi.
1	Ambala	211.31	10.18	142.54	14.00	11.05	7.75
2	Bhiwani	2405.69	751.25	1582.55	650.00	623.84	39.42
3	Faridabad	150.55	2.44	120.52	15.10	11.73	9.73
4	Fatehabad	271.16	67.67	146.18	50.30	28.10	19.22
5	Gurgaon	311.12	94.31	193.01	58.80	55.03	28.51
6	Hisar	778.45	39.71	424.68	61.40	55.88	13.16
7	Jhajjar	280.36	54.47	264.23	85.30	80.59	30.50
8	Jind	77.68	3.73	92.78	31.00	24.21	26.10
9	Kaithal	125.87	15.32	93.28	42.50	33.75	36.18
10	Karnal	301.61	35.25	357.90	180.00	177.79	49.68
11	Kurukshetra	66.51	19.56	98.53	80.00	79.36	80.54
12	M. Garh	762.03	379.53	430.10	245.00	238.72	55.50
13	Mewat	1150.35	72.90	707.44	115.80	53.35	7.54
14	Palwal	127.79	11.17	183.34	25.00	12.33	6.73
15	Panchkula	147.18	28.01	121.10	51.10	47.31	39.06
16	Panipat	219.86	36.68	181.18	75.70	51.18	28.25
17	Rewari	1080.19	150.24	580.32	100.12	99.73	17.19
18	Rohtak	133.69	64.56	266.76	144.50	140.34	52.61
19	Sirsa	537.12	49.05	207.68	63.00	54.98	26.48
20	Sonepat	142.27	33.89	230.61	153.50	148.34	64.33
21	Yamunanagar	306.96	108.30	223.28	104.20	103.30	46.26
	Total	9587.75	2028.22	6648.01	2346.32	2130.90	32.05

- Overall achievements against the financial target are 32.05%. Some districts like Kurukshetra, M. Garh, Rohtak and Sonapat have achieved more than 50% of the targets whereas some districts like Ambala, Faridabad, Fatehabad, Gurgaon, Hisar, Jind, Mewat, Palwal, Panipat, Rewari and Sirsa have achieved less than 30% of the targets which shows very poor performance in these districts. The performance of rest of the district is satisfactory.

- All District Horticulture Officers and Dy. Directors Horticulture (Field) were directed to monitor/inspect the installed micro irrigation cases in the field regularly and further it was also directed that DHOs shall ensure complete documentation before sanction of cases and provide the complete case file to inspecting team.
- DGH instructed to all the DHOs to speed up the work and achieve the targets in stipulated time otherwise they will be held responsible for non-achieving the target.

(Action: DDH/MI, DDHs (Field) & all DHOs)

D) Progress Report of RKVY (up to December 2014)

The progress of RKVY scheme was reviewed and is as under:

The committed liabilities:

Stream-1 : Rs. 3,62,56,000/-

Funds surrendered

1. Mewat	:	Rs. 17,60,000/- (Plastic Crate + Bio-pesticide)
2. Hisar	:	Rs. 7,67,600/- (Plastic Crate)
3. Sonapat	:	Rs. 32,749/- (Soluble)
4. Kurukshetra:		Rs. 1,33,088/- (Bio-pesticide) (budget of Rs. 119500 to be converted from bio to plastic crate)
5. Rewari	:	Rs. 5,05,725/- (Plastic Crates)
6. Gurgaon	:	Rs. 1,16,938/- (Bio-pesticide)
7. Jhajjar	:	Rs. 1,50,000/- (Bio-pesticide)
Total	:	Rs. 34,64,300/-

Requirements

1. Sirsa	:	Rs. 2,00,000/- (Soluble Fertilizer)
2. Sonapat	:	Rs. 3,85,000/- (Mushroom)
Total	:	Rs. 5,85,000/-

Net Surrender: Rs. 28,79,300/-

Panipat : Rs. 45,72,000/- (TDC) (Rs. 4.00 lacs for Micro irrigation already work done, balance the matter will take with Agriculture Department)

DHO to explain regarding non-expenditure under committed liabilities.

Though, record say otherwise. ADH to submit report in the matter.

(Action : ADH and DHO concerned)

Stream-II : Rs. 6,37,83,436/-

Sr. No.	District	Expenditure/ Committed Expenditure	Committed Liabilities	Requirement
1	Faridabad	1325708	422618	
2	Palwal	769375	0	
3	Gurgaon	5580000	200000	
4	Mewat	0	10800000	
5	Jhajjar	3521250	94000	
6	Kurukshetra	2727225	2110275	
7	Karnal	7750000	100000	5500000
8	Panipat	0	4925000	
9	Rohtak	3746250	0	
10	Rewari	10260885	1965850	
11	Sonepat	6325000	1960325	
	Total	42005693	22578068	5500000

DDH/V to put the proposal regarding excess/surrender.

(Action: ADH)

Funds under RKVY for year 2014-15

Stream-1 : Rs. 80,00,000/- (released to concerned DHOs)

Sr. No.	District	Budget released for Mushroom and staking	Expenditure
1	Panchkula	202000	0
2	Y. Nagar	1380000	0
3	Sonepat	3698000	0
4	Karnal	2187500	0
5	Panipat	312500	0
6	Kurukshetra	220000	0
	Total	8000000	0

A complaint of poor quality boxes received in district Sirsa, DDH, CEF has collected the sample and submitted in the Directorate. Further action shall be taken by the branch. No payment shall be released in any case. If the quality is poor further supply order shall be given only after proper report and on that basis firm empanelment be re-considered.

It has also decided that beneficiary share of the plastic crate and bio-pesticide shall be submitted at the time of distribution.

(Action: ADH)

Stream-II : Rs. 6,00,00,000/- (to be released)

The targets communicated vide letter No. 20475-95/TAV dated 18.12.2014 and No. Hort/APO/Veg/5/1/19698-703, dated 12.12.2014 will be achieved by 30.01.2015 and the funds shall be considered for release accordingly and only that amount shall be demanded from Agriculture Department.

(Action: ADH)

Sr. No.	District	Work already completed	Sanction issued	Applications ready
1	Gurgaon	12000 sqm	-	16000 sqm
2	Sonepat	12000 sqm	16000 sqm	35000 sqm
3	Jhajjar	10000 sqm	20000 sqm	-
4	Mewat	-	8000 sqm	8000 sqm
5	Palwal	-	10000 sqm	-
6	Kurukshetra	4000 sqm	15000 sqm	-
7	Karnal	-	20000 sqm	30000 sqm
	Total	38000 sqm	89000 sqm	89000 sqm

A proposal be submitted for requirement of funds by re-sanctioning of protected cultivation cases as per the table above.

(Action: ADH)**E) Progress Report of Plan Schemes (up to December 2014)**

SN	Name of Scheme	Budget (₹ in lacs)	Exp. (₹ in lacs)	Bal. (₹ in lacs)	% Ach.
1.	Scheme for Promotion of Advanced National (58)	700.00	322.35	377.65	46.05
2.	Scheme for Strengthening of Horticulture (59)	1.00	0.00	1.00	0
3.	Scheme for Information Technologies in Horticulture (60)	100.00	51.25	48.75	51.25
4.	Scheme for Good Agricultural Practices and Effect (61)	70.00	44.56	25.44	63.66
5.	Scheme for Integrated Horticulture Development (65)	750.00	317.84	432.16	42.38
6.	Scheme for Horticulture Bio-Technology Centre (66)	80.00	22.15	57.85	27.69
7.	Scheme for Demonstration-cum-food processing (70)	69.00	13.10	55.90	18.99
8.	Scheme for the Agricultural Human Resources (92)	200.00	71.72	128.28	35.86

9.	Scheme for Setting up of Directorate of Horti in Haryana (94)	160.00	77.94	82.06	48.7125
10.	Scheme for Integrated Horti. Development Plan Scheme (SCSP 98)	465.00	105.32	359.68	22.65
11.	Scheme Catalytic Development Programme in Haryana (62)	13.50	0.00	13.50	0
12.	Scheme for Horticulture Crop Insurance in Haryana (63)	50.00	0.00	50.00	0
13.	Scheme for National Horticulture Mission (69)	18350.00	5904.03	12445.97	32.17
14.	Scheme on Micro Irrigation (72)	8249.00	1893.84	6355.16	22.96
15.	Scheme for Horticulture Statistical System (56)	1.00	0.00	1.00	0
16.	National Mission on Medicinal Plant (55)	190.00	2.03	187.97	1.07
	Total	29448.5	8826.13	20622.37	29.97

(Action: All Nodal Officers)

Agenda No.4: Revision of Annual Action Plan 2014-15.

MD, HSHDA informed all Member Secretaries, DHMIUs that there shall be no revision in approved Annual Action Plan 2015-16 and instructed to achieve their targets as per their district Annual Action Plan. The concerned MS shall be responsible for not achieving the targets.

MD, HSHDA instructed after detailed discussion to include the following targets of hybrids vegetable along with a mulching, drip irrigation and low tunnel in the AAP 2014-15:

Sr. No.	District	Area in ha.
1.	Ambala	200
2.	Bhiwani	100
3.	Fatehabad	100
4.	Gurgaon	200
5.	Hisar	100
6.	Jhajjar	150
7.	Jind	100
8.	Karnal	200
9.	K.kshetra	150
	TOTAL	1300

Sr. No.	District	Area in ha.
10.	Mewat	200
11.	Narnaul	100
12.	Palwal	100
13.	Panchkula	100
14.	Panipat	300
15.	Rohtak	150
16.	Sirsa	200
17.	Sonipat	200
18.	Y.nagar	100
	TOTAL	1450

G.Total of all Districts = 2750 ha

(Action: All MS, DHMIUs)

Agenda No.5: Formulation of Annual Action Plan for the year 2015-16 of all schemes.

The proposed Annual Action Plan of MIDH for the year 2015-16 has been received from all 18 MS, DHMIUs and shall be put up in Executive Committee, HSHDA meeting for approval. After approval from EC shall be sent to GoI for approval.

(Action: DDH/N)

The proposed Annual Action Plan of IHD for the year 2015-16 has been received from district Kaithal, Faridabad and Rewari. After approval shall be intimated in due course of time.

(Action: JDH/HQ)

Agenda No.6: Introduction and Demonstration of “POLYNET” software.

Mr. Ajmer Mehla, IT Expert demonstrated the new software “POLYNET” to all the DHOs. He appraised all the DHOs about the process to operate the “POLYNET” and show them how to upload the data/documents on this software. A training programme for Computer Operators of all the districts was organized on 09.01.2015. In this training programme all the Computer Operators have been trained to operate this software. All the computer operators practiced on the computers uploaded the demo files on the software.

(Action: DDH/N and all DHOs)

Agenda No.7: Any other item with the permission of Chair.

7.1: EO apprised the House that Quarterly Ex-gratia reports are received only from district Rewari, Kurukshetra, Kaithal & Panchkula only. He requested other officers to submit the same well in time.

(Action: EO and concerned DHOs)

7.2: EO apprised the House that in case of sudden death of any employee, the grant of Rs. 25,000/- for funeral be given at once and the ex-post sanction be submitted to the HQ that will be granted.

(Action: EO and concerned DHOs)

7.3: EO apprised and requested all DHOs that monthly staff position reports are not in prescribed performa, different cader reports should be on separate sheet. DGH instructed that all such kind of reports related to Establishment shall be on PIS.

(Action: EO and concerned DHOs)

7.4 DDH, Rohtak apprised the House that the samples of vegetable seeds are not being taken up by the DHOs. DGH instructed all the DHOs to collect the seed

samples as per their targets and send samples to the seed testing laboratories so that the quality of the seed be maintained in the market.

(Action: All DHOs)

- 7.5 DDH, Rohtak apprised the House that cut-off dates are not being mentioned on the permits issued by the HDO/DHO offices e.g. water soluble fertilizers, vegetable seeds etc. DGH instructed all the DHOs to ensure mentioning the cut-off dates on the permits which are being issued by the field staff.

(Action: All DHOs)

- 7.6 DDH, Rohtak apprised the House that the receipt and dispatch numbers are not clearly mentioned on application form right from HDO offices. DGH instructed to maintain the same.

(Action: All DHOs)

- 7.7 DDH, Rohtak requested the House that information of every correspondence from HQ to districts should be emailed to the concerned DDH. DGH instructed to all concerned branches to send electronic copy of the correspondence, sanctions etc. through email to concerned Deputy Director Horticulture in the field.

- 7.8 DGH clarified DDH Rohtak that tender shall be floated for construction of Garage, Store etc. For this the help from the Empaneled Engineers with DRDA, HSAMB, Panchayati Raj, DC offices etc.

(Action DDH, Rohtak)

- 7.9 (i) On the request of DDH Rohtak DGH instructed DHO Sirsa to depute JE/Civil from Sirsa to Samargopalpur, Rohtak for the work to be executed at Samargopalpur, Rohtak till the completion.

(Action: DDH, Rohtak and DHO, Sirsa)

- (ii) On the request of DHO Ambala, DGH instructed DHO Karnal to depute JE/Civil from Karnal to Ambala for the work to be executed at PHC, Ambala for one week.

(Action: DHO, Karnal and DHO, Ambala)

- 7.10 DHO Narnaul asked clarification that one case of protected cultivation has been approved from HQ and sanction has been issued by district office. Now the same case has been financed by the bank. DGH allowed DHO Narnaul to issued revised sanction in this case.

(Action: DHO, Narnaul)

- 7.11 The field officers requested MD, HSHDA to provide following man power under MIDH:

Sr. No	Distt.	Name of manpower	Quantity
1	Rohtak	Driver	01
2	Panipat	Driver	01
3	IBDC, Ramnagar	Chowkidar	01
4	Hisar	Mali	01
5	Hisar	Driver	01
6	HQ	Flower Expert	01
	Total		06

- 7.12 DHO Mewat requested to transfer three DPL from GGN, Pinangawan to High-Tech Green house, GGN Gurgaon. DGH instructed to implement the same.
(Action: Establishment Officer)
- 7.13 Member Secretaries of Sonapat, Ambala, Gurgaon, Jhajjar and Mewat DHMIUs requested MD, HSHDA to provide/replace the Govt. Jeeps in order for proper implementation of MIDH scheme as the vehicles provided earlier have been condemned or have completed their km mileage as per Govt. norms.
(Action: DDH/NHM)
- 7.14 DDH Rohtak apprised the house that for monitoring purpose distt. Kaithal is hard to cover for DDH Rohtak office instead it may be attached with DDH, CEV, Gharaunda. In lieu of this distt. Sonapat may be attached with DDH Rohtak.
(Action: Establishment officer)
- 7.15 DGH instructed that a committee may be formed at DDH field level for checking the bee-keeping boxes and floriculture subsidy.
(Action: DDH Field and all DHOs)
- 7.16 DGH instructed all DHOs to submit the cases of poly houses at HQ complete in all respects as per norms and guidelines.
(Action: All DHOs)
- 7.17 On the request of field officers DGH instructed IT Branch to post all the circulars, minutes of meeting etc. on departmental website.
(Action: All nodal officers and IT Branch)
- 7.18 The DHO, Palwal, Panchkula, Ambala, Yamuna Nagar, Jhajjar, Karnal, Rewari, Gurgaon, Hisar and Fatehabad has not utilized the funds under committing liabilities for the year 2013-14 under NMMP inspite of allotment of budget well in time they are directed to explain their position in 15 days.
(Action: JDH/HQ and concerned DHOs)
- 7.19 DGH instructed DDH/F to conduct a review meeting and report within 15 days on CDP Sericulture for the financial year 2010-11 and 2014-15.
(Action: DDH/F)
- 7.20 DGH instructed DHOs to ensure not to provide assistance on new plantations where there is no assured irrigation facilities available.
(Action: DDH/F)

Special Intervention:

DGH asked field officers to give suggestions on the special interventions Needs to be carried out for the welfare of farmers involved in horticultural activities. The following suggestions wear received:

Sr. No.	Suggestion	Action to be taken by												
1.	Assistance on Soil-less media	DDH/NHM												
2.	Assistance on spacing in following fruit crops: <table border="1"> <thead> <tr> <th>Sr. No.</th><th>Kind of fruit</th><th>Spacing in meters</th></tr> </thead> <tbody> <tr> <td>1.</td><td>Mango</td><td>10x5</td></tr> <tr> <td>2.</td><td>Sapota</td><td>10x10</td></tr> <tr> <td>3.</td><td>Ber</td><td>8x8</td></tr> </tbody> </table>	Sr. No.	Kind of fruit	Spacing in meters	1.	Mango	10x5	2.	Sapota	10x10	3.	Ber	8x8	DDH/F
Sr. No.	Kind of fruit	Spacing in meters												
1.	Mango	10x5												
2.	Sapota	10x10												
3.	Ber	8x8												
3.	To consider assistance on Date palm as the cost of planting material is very high i.e. approx. @ Rs 4500/- per plant.	JDH/HQ												

	- DGH instructed to take up 8 ha area under Date palm in AAP 2015-16 under IHD scheme																															
4.	DGH instructed to consider Pomegranate crop target under IHD scheme as per table given below: <table><tr><th>Sr. No.</th><th>Distt.</th><th>Area (ha)</th></tr><tr><td>1.</td><td>Sirsa</td><td>5</td></tr><tr><td>2.</td><td>Hisar</td><td>4</td></tr><tr><td>3.</td><td>Ambala</td><td>2</td></tr><tr><td>4.</td><td>Bhiwani</td><td>5</td></tr><tr><td>5.</td><td>Rewari</td><td>2</td></tr><tr><td>6.</td><td>Mewat</td><td>2</td></tr></table>	Sr. No.	Distt.	Area (ha)	1.	Sirsa	5	2.	Hisar	4	3.	Ambala	2	4.	Bhiwani	5	5.	Rewari	2	6.	Mewat	2	JDH/HQ									
Sr. No.	Distt.	Area (ha)																														
1.	Sirsa	5																														
2.	Hisar	4																														
3.	Ambala	2																														
4.	Bhiwani	5																														
5.	Rewari	2																														
6.	Mewat	2																														
5.	The rate of assistance and area limit per beneficiary on the component water pond in individual category shall be increased	DDH/MI																														
6.	The assistance on the replacement of poly sheet in protected structures shall be considered.	DDH/NHM																														
7.	The additional assistance may be provided on cost of installation of solar water pumps (30 % by GoI and 40% under state plan scheme.	JDH/P&N																														
8.	The additional assistance may be provided on cost of construction on collection centers (35 % by GoI and 35% under state plan scheme.	JDH/P&N																														
9.	The assistance may be provided on installation of Reverse Osmosis (RO) system for Horticultural purpose.	DDH/MI																														
10.	The design and specifications may be borrowed from NHRDF for installation of Low Cost Onion Storage structure in Haryana state.	DDH/F																														
11.	The workout on big size vermi-compost units may be carried out	DDH/PP																														
12.	Special intervention is required in Khrif Onions which is not included in guidelines.	DDH/V																														
13.	An integration model on hybrid vegetables along with mulching, Low tunnel and drip irrigation system needs to be popularised. DGH instructed all field officers to give emphasis on this model and requested to cover at least 100 ha each distts. An example of assistance is given below: <table><tr><th>Sr. No.</th><th>Component</th><th>Cost norms (Rs./ha)</th><th>Rate of assistance (%)</th><th>Amount of assistance (Rs./ha)</th><th>Assistance /acre (Rs./acre)</th></tr><tr><td>1.</td><td>Hybrid seed</td><td>50000</td><td>40%</td><td>20000</td><td>8000</td></tr><tr><td>2.</td><td>Mulching</td><td>32000</td><td>50%</td><td>16000</td><td>6400</td></tr><tr><td>3.</td><td>Drip Irr.</td><td>X</td><td>60/70</td><td>Y</td><td>Z</td></tr><tr><td></td><td>Total</td><td>82000+X</td><td></td><td>36000+Y</td><td>14400+Z</td></tr></table>	Sr. No.	Component	Cost norms (Rs./ha)	Rate of assistance (%)	Amount of assistance (Rs./ha)	Assistance /acre (Rs./acre)	1.	Hybrid seed	50000	40%	20000	8000	2.	Mulching	32000	50%	16000	6400	3.	Drip Irr.	X	60/70	Y	Z		Total	82000+X		36000+Y	14400+Z	DDH/V
Sr. No.	Component	Cost norms (Rs./ha)	Rate of assistance (%)	Amount of assistance (Rs./ha)	Assistance /acre (Rs./acre)																											
1.	Hybrid seed	50000	40%	20000	8000																											
2.	Mulching	32000	50%	16000	6400																											
3.	Drip Irr.	X	60/70	Y	Z																											
	Total	82000+X		36000+Y	14400+Z																											

Meeting ended with vote of thanks to the Chair.

* * * *

ATTENDANCE LIST OF THE HQ STAFF PARTICIPATED IN THE 87TH STAFF MEETING HELD ON DATED 08-01-2015 AT 11.00 AM IN CONFERENCE HALL, DIRECTORATE OF HORTICULTURE UNDER THE CHAIRMANSHIP OF DIRECTOR GENERAL HORTICULTURE, HARYANA, PANCHKULA.

HQ STAFF

S. No.	Name of officer/official Sh.	Designation
1.	Dr. Ranbir Singh	JDH (P/N)
2.	Dr. Dharam Singh Yadav	JDH (HQ)
3.	Dr. Joginder Singh	DDH (PP)
4.	Dr. P.C. Sindhu	DDH (MI)
5.	Dr. Manoj Kumar	DDH (NHM)
6.	Dr. Atam Parkash	DDH (P/N)
7.	Dr. Mohinder Singh	DDH (F&V)
8.	Jai Parkash	AO
9.	Dilbag Singh	VS
10.	Ramesh Kumar	PS
11.	Richhpal Bishnoi	MIS

ATTENDANCE LIST OF THE FIELD STAFF PARTICIPATED IN THE 87TH STAFF MEETING HELD ON DATED 08-01-2015 AT 11.00 AM IN CONFERENCE HALL, DIRECTORATE OF HORTICULTURE UNDER THE CHAIRMANSHIP OF DIRECTOR GENERAL HORTICULTURE, HARYANA, PANCHKULA.

FIELD STAFF

S.N.	Name of officer/official Sh.	Designation
1.	Billu Yadav	DDH Gurgaon
2.	Deepak Dhatarwal	DDH Rohtak
3.	Dr. Baljit Singh Bhyan	DHO Hissar
4.	Dr. Subhash Chander	DHO Panipat
5.	Jagphool singh	DHO Kaithal
6.	Ravinder Singh	DHO Jind
7.	Manjeet Singh	DHO Kurukshetra
8.	Ajit Singh Rathee	DHO Bhiwani
9.	Madan Lal	DHO Karnal
10.	Hawa Singh	DHO Ambala
11.	Deen Mohd.	DHO Mewat
12.	Ashok Kumar Verma	DHO Palwal
13.	Mahipal Singh	DHO Faridabad
14.	Ajesh Kumar	DHO Panchkula
15.	Ram Phal	DHO Jhajjar
16.	Rajender Malik	DHO Rohtak
17.	Amar Singh Pooma	PO CEF Mangiana
18.	Ilam Chand Saini	DHO Yamunanagar
19.	Rajinder Singh Kajal	DHO Sonipat
20.	Raghubir Jhorar	P.O.CEV Gharaunda
21.	Sarjeet Singh	DHO Sirsa
22.	Mahender Manrti	DHO Gurgaon
23.	Om Parkash Godara	SMS, CEF, Mangiana
24.	Mange Ram Godara	TA Gurgaon
25.	Man Mohan	HDO, Fatehabad
26.	Ajay Kumar	HDO Jind
27.	Ramesh Pal	HDO, Bilaspur
28.	Prem Kumar	HDO Rewari
29.	Ramesh Kumar	HDO, CEF, Mangiana

ATTENDANCE LIST OF THE HQ STAFF PARTICIPATED IN THE 87TH STAFF MEETING HELD ON DATED 09-01-2015 AT 11.00 AM IN CONFERENCE HALL, DIRECTORATE OF HORTICULTURE UNDER THE CHAIRMANSHIP OF DIRECTOR GENERAL HORTICULTURE, HARYANA, PANCHKULA.

HQ STAFF

S. No.	Name of officer/official Sh.	Designation
1.	Dr. B.S. Sehrawat	ADH
2.	Dr. Ranbir Singh	JDH (P/N)
3.	Dr. Dharam Singh Yadav	JDH (HQ)
4.	Dr. P.C. Sindhu	DDH (MI)
5.	Dr. Manoj Kumar	DDH (NHM)
6.	Dr. Atam Parkash	DDH (P/N)
7.	Dr. Mohinder Singh	DDH (F&V)
8.	Jai Parkash	AO
9.	Dilbag Singh	VS
10.	Ramesh Kumar	PS
11.	Richhpal Bishnoi	MIS

ATTENDANCE LIST OF THE FIELD STAFF PARTICIPATED IN THE 87TH STAFF MEETING HELD ON DATED 09-01-2015 AT 11.00 AM IN CONFERENCE HALL, DIRECTORATE OF HORTICULTURE UNDER THE CHAIRMANSHIP OF DIRECTOR GENERAL HORTICULTURE, HARYANA, PANCHKULA.

FIELD STAFF

S. No.	Name of officer/ official Sh.	Designation
1.	Billu Yadav	DDH Gurgaon
2.	Deepak Dhatarwal	DDH Rohtak
3.	Madan Lal	DHO Karnal
4.	Ravinder Singh	DHO Jind
5.	Dr. Baljeet Singh Bhyan	DHO Hisar
6.	Mahendra Mantri	DHO, Gurgaon
7.	Deen Mohd.	DHO Mewat
8.	Ashok Kumar Verma	DHO Palwal
9.	Dr. Subhash Chander	DHO Panipat
10.	Ajit Singh Rathee	DHO Bhiwani
11.	Rajinder Singh Kajal	DHO Sonipat
12.	Jagphool Singh	DHO Kaithal
13.	Ilam Chand Saini	DHO Yamunanagar
14.	Sarjeet Singh	DHO Sirsa
15.	Mahipal Yadav	DHO Faridabad
16.	Raghubir Jhorar	PO CEV Gharonda
17.	Ram Phal	DHO Jhajjar
18.	Sudhir Yadav	DHO Narnaul
19.	Rajender Malik	DHO Rohtak
20.	Suresh Kumar	APO Panchkula
21.	Mange Ram Godara	TA, Gurgaon
22.	Ajay Kumar	HDO Jind
23.	Man Mohan	HDO Fatehabad
24.	Ramesh Pal Saini	HDO Bilaspur
25.	Prem Kumar	HDO Rewari