

HORTICULTURE DEPARTMENT, HARYANA
Udhyan Bhawan, Sector-21, Panchkula-134116,
e-mail:- hortharyana@gmail.com, website:- hortharyana.gov.in

Hort.-MI/71/1/ *25826-62*

Panchkula, the Dated: *13/8/18*

To

1. Principal HTI, Uchani, Karnal.
2. All Deputy Directors Horticulture (Field).
3. All District Horticulture Officers.
4. Food Technologists, Kurukshetra, Sirsa & Jind.

Subject: Minutes of 115th Staff Meeting held on dated 02.08.2018 at 10.00 A.M. at Directorate of Horticulture Haryana, Panchkula.

Please find enclosed herewith minutes of 115th Staff Meeting held on dated 02.08.2018 at Directorate of Horticulture Haryana, Panchkula under the Chairmanship of Dr. Arjun Singh Saini, Director General Horticulture for information and further necessary action please.

Encl: As above.

13.8.18
DDH/MI

for Director General Horticulture,
Haryana, Panchkula

Endst. No. *25863-83* /Hort.-MI/71/1

Panchkula, the Dated: *13/8/18*

A copy is forwarded to following officers at HQ for information and necessary action please.

1. All Joint Directors Horticulture.
2. All Deputy Directors Horticulture.
3. Senior Accounts Officer.
4. Establishment Officer.
5. Budget Officer.
6. Accounts Officer.
7. All Specialists.

13.8.18
DDH/MI

for Director General Horticulture,
Haryana, Panchkula

CC:

PS to DGH for information of w/DGH, please.

Minutes of 115th Staff Meeting held on dated 02.08.2018 at 10:00 AM under the Chairmanship of Dr. Arjun Singh Saini, Director General Horticulture, Haryana at Directorate of Horticulture Haryana, Panchkula.

(List of Participants is attached)

At the outset, Director General Horticulture welcomes all the participants. After that DGH asked JDH/P&N to elaborate agenda items & decisions taken are as under:

Agenda No. 1: Confirmation of the last meeting held on dated 19.07.2018.

The minutes of last Staff meeting which was held on 19.07.2018 were confirmed.

Agenda No. 2: Action taken report of 114th staff meeting.

(i) Clarification in regard to explanation of concerned DHOs for achieving less targets i.e. < 60% under schemes/projects during 2017-18 has been received and pending with Nodal Officers for comments.

(Action to be taken: Nodal officers)

(ii) Regarding minor repairs of Nurseries, Sale Counters & Centres.

Proposal regarding minor repair of nurseries, sale counter & centers in addition to construction of boundary wall. Detailed review was done & proposal has been sent by some of the concerned officers which is under action with DDH/P&N. However, it has been directed by DGH to send the proposal without any further delay to DDH/P&N for consideration/approval. It has also been desired by DGH that proposal of barbed wire fencing may not be sent.

(Action to be taken: Concerned officers & DDH/P&N)

(iii) Biometric attendance, providing of computers and printers etc.

It was presented in the last staff meeting during Power Point Presentation (PPT) that the Biometric Machines installed in the O/o DHO Nuh, Gurugram, Panchkula, Rewari, Fatehabad and DDH field i.e. Bhuna, Shamgarh and Samargopalpur were not working satisfactorily since long and facing problem in regard to Biometric attendance by the staff apart from internet problem. DGH directed all the concerned to ensure Biometric attendance of the staff working under their control in nearby Govt. offices. However, it has been informed by other DHOs i.e. Yamunanagar, Karnal, Panipat and Faridabad that

Biometric Machines installed in their offices are also not working. DGH directed concerned to take immediate action to get set right/repair the Biometric Machines apart from Internet problem and report thereof.

(Action to be taken: DDH/PP & IT Expert)

(iv) Space for constructions of office building for DHO, Kaithal, Rewari, Palwal & Charkhi Dadri.

In this regard, the information has been received from DHO Rewari only which is emailed to Budget Officer. DGH again directed to concerned DHOs to conduct survey in market committee and earmark a space minimum of 1000 M² and send the rough sketch to this directorate, so that further necessary proposal may be sent to Govt.

(Action to be taken: Concerned DHOs & Budget Officer)

(v) Regarding recovery of training expenditure by Principal, HTI.

It was directed by DGH that the recovery may be made good from DHO, Y. Nagar, Panchkula, Ambala, Kurukshetra & Karnal for not attending the training programme by farmers of their districts as per minutes of 106th Staff Meeting held on 04.10.2017. The proposal, in this regard has been sent by Principal, HTI, Uchani, Karnal which is emailed to EO.

(Action to be taken: EO)

(vi) RKVY Committed Liabilities:

District wise targets for committed liability (2017-18) to be utilized during 2018-19 under RKVY.

The progress of the District wise targets for committed liability (2017-18) to be utilized during 2018-19 under RKVY were reviewed and found that targets have not been completed by DHOs. It has been directed by DGH that targets may be completed immediately and upload the status on Portal and report.

(Action to be taken: Concerned DHOs & Modal officers)

Agenda No. 3: Review the progress of Aspirational District Nuh

Sn.	Programme	Financial Allocation (Lakhs)	Expenditure(Lakhs)
1	Programme under MIDH (Plantation, Water resources creation, Protected Cultivation, INM, Organic Farming, CoE, Bee-Keeping, Mechanization, HRD, PHM etc.	121.57	20.19
2	Bamboo Stacking & Hybrid Vegetable Cultivation	299.06	-
3	Mulching & Plastic Tunnel	88.00	-
4	Mushroom Cultivation	4.87	-
5	Onion Promotion	25.94	-
6	Micro Irrigation	464.00	12.77
7	Poly House Sheet Replacement	17.50	-
8	PHM & Crop Cluster Centres	794.34	-
9	FPO Formation	34.47	-
10	Miscellaneous (GAP, INM etc.)	15.80	-
	Grand Total	1865.55	32.96

Progress of Aspirational District Nuh has been found very less and DHO has been advised to achieve the targets and directed to send the report after every week.

(Action to be taken: DHO, Nuh & Nodal Officer)

Agenda 4: Review the progress of Privatization Scheme for the year 2018-19.

Block wise target & achievement under Chintan Parivatan scheme upto 02.08.2018							
Sn	District	Block	Target per block	Achievement	Target per block	Achievement	
			Increasing area under Micro Irrigation		Promotion of bee keeping/mushroom/area expansion fruits, medicinal/post harvest management/horticulture mechanisation etc.	Creation of farmer production organisation (FPO)	
1	Panchkula	Morni	1001 acre	under progress	151 new farmers	10+	4
2	Ambala	Naraingarh	1001 acre	Nil	151 new farmers	10+	1 under progress
3	Y/Nagar	Mustafabad	1001 acre	nil	151 new farmers	10+	Nil
		Sadaura	1001 acre	140 acre	151 new farmers	10+	1
4	K/Keshtra	Thanesar	1001 acre	Nil	151 new farmers	10+	Nil
5	Kaithal	Kalayath	1001 acre	Nil	151 new farmers	10+	1 under process
		Pundri	1001 acre	1.2 acre	151 new farmers	10+	Nil
		Guhla	1001 acre	3.65 acre	151 new farmers	10+	Nil
6	Karnal	Assandh	1001 acre	4	151 new farmers	10+	1
		Gharaunda	1001 acre	9.5	151 new farmers	10+	2
		Indri		0	151 new farmers	10+	5
		Karnal	1001	14	151 new farmers	10+	0
		Nilokheri	1001	4	151 new farmers	10+	2

7	Panipat	Madlauda	1001 acre	Nil	151 new farmers	14	10+	0
		Panipat	1001 acre	Nil	151 new farmers	19	10+	10
		Samalkha	1001 acre	Nil	151 new farmers	50	10+	10
8	Sonipat	Gohana	1001 acre	8 acre	151 new farmers	154	10+	Nil
		Kharkhoda	1001 acre	4 acre	151 new farmers	153	10+	Nil
9	Rohtak	Maham	1001 acre	19.5	151 new farmers	20 farmers under process	10+	2
		Sampla	1001 acre	2.5 acre	151 new farmers	10 farmers under process	10+	1
10	Jhajjar	Bahadurgarh	1001 acre	Nil	151 new farmers	15	10+	Nil
		Beri	1001 acre	Nil	151 new farmers	6	10+	Nil
		Badli	1001 acre	Nil	151 new farmers	13	10+	Nil
11	Faridabad	Ballabgarh	1001 acre	14 acre under progress	151 new farmers	75	10+	3 under progress
12	Mahendra garh	Mahendragarh	1001 acre	141 acre	151 new farmers	17	10+	Nil
		Satnali	1001 acre	21.5 acre	151 new farmers	11	10+	3 under progress
		Nizampur	1001 acre	4.00 acre	151 new farmers	7	10+	3 under progress
13	Rewari	Nahar	1001 acre	2.00acre	151 new farmers	3	10+	1
14	Gurgaon	Pataudi	1001 acre	70 acre	151 new farmers	97	10+	1
15	Bhiwani	Bawani Khera	1001 acre	1 acre	151 new farmers	29	10+	1 under progress
		Bhiwani	1001 acre	3 acre	151 new farmers	39	10+	1 complete, 1 in progress
		Loharu	1001 acre	150 acre	151 new farmers	36	10+	2
16	Hissar	Narnaud	1001 acre	20 acre	151 new farmers	Nil	10+	Nil
		Uklana	1001 acre	60 acre	151 new farmers	Nil	10+	Nil
17	Fatehabad	Ratio	1001 acre	8 acre	151 new farmers	16	10+	1
		Tohana	1001 acre	4 acre	151 new farmers	30	10+	0

18	Sirsa	Baragadhha	201 acre	25.8 acre	151 new farmers	45	2+	2
		Rania	201 acre	29.22 acre	151 new farmers	66	2+	1
19	Jind	Narwana	1001 acre	5 acre (10 acre in progress)	151 new farmers	160	10+	3 in progress
		Uchana	1001 acre	21 acre (20 acre in progress)	151 new farmers	198	10+	1 complete 2 in progress
		Safidon	1001 acre	Nil	151 new farmers	145	10+	1 complete ,2 in progress
20	Mewat	Ferozepur Jhirka Nuh	1001 acre	59.75 acre	151 new farmers	95	10+	under process
		Punhana	1001 acre	55 acre	151 new farmers	87	10+	under process
		Hathin	1001 acre	17.5 acre	151 new farmers	110	10+	under process
21	Palwal	Hathin	1001 acre	2.5 acre	151 new farmers	56	10+	Nil
22	Charkhi Dadri	Charkhi Dadri	1001 acre	1173	151 new farmers	173	10+	2

Block wise target & achievement under Chintan Parivatan scheme was reviewed by DGH and found that progress is not up to the mark and desired that targets must be completed in all blocks and submit the report on every 2nd day of the month.

(Action to be taken: All DHOs)

Agenda No. 5: Appraisal and planning/discussion on Bhavantar Bharpayee Yojana (BBY).

It has been directed by DGH that all DHOs shall visit the *Vegetable Mandi* regularly to ascertain the rates of commodities for which the payments under BBY scheme is to be made.

Sr. No.	Name of District	Date of visit in Vegetable Mandi	Report Received or Not
1.	Panchkula		Not Received
2.	Ambala		Not Received
3.	Y/ Nagar		Not Received
4.	K/kshetra		Not Received
5.	Kaithal		Not Received
6.	Karnal		Not Received
7.	Panipat		Not Received
8.	Sonepat	13.04.2018 (Gohana) 10.05.2018 (Sonepat)	Received
9.	Gurgaon		Not Received
10.	Faridabad		Not Received
11.	Palwal		Not Received
12.	Nuh		Not Received
13.	Rewari		Not Received
14.	Narnaul	21.04.2018 (Narnaul & M.Garh)	Received
15.	C. Dadri		Not Received
16.	Bhiwani		Not Received
17.	Jhajjar		Not Received
18.	Jind		Not Received
19.	Rohtak		Not Received
20.	Hisar		Not Received
21.	Fatehabad		Not Received
22.	Sirsa		Not Received

DGH apprised that 1st DLMC meeting of all districts has been convened under the Chairmanship of concerned Deputy Commissioners upto 25.07.2018 and 1st SLMC meeting was held on 30.07.2018 under the Chairmanship of Chief Secretary to Govt. Haryana. There were some issues raised during meetings which are under consideration for revision. There was one issue relates to quality of produce in mandis. After detailed discussion on this issue all DHOs suggested that the major quality parameters of produce are as under:

1. Tomato – Over ripe and rotten.
2. Potato – Under size and cut potatoes.
3. Cauliflower – Bolting and curd opening
4. Onion – Sprouted and Rotten.

It was decided that after further review of standards the final parameters will be intimated accordingly.

(Action to be taken: All DHOs & DDH/F)

Agenda 6: Formation of FPOs in 140 clusters under SFACH.

To doubling the farmer income, the following targets per block are allotted vide this directorate office memo. no. Hort./Stat/41-A/16/15393-414 dated 25.05.2018 to be achieved by 31.03.2019:

Sn.	Particular	Targets per Block	Achievement upto end of month
1	Increasing area under Micro Irrigation	1001+	
2	Promotion of Bee- Keeping / Mushroom / Area Expansion Fruits, Vegetables, Spices, Medicinal/ Post harvest Management	151 New Farmers	
3	Creation of farmers production organization (FPO)	10+	

It was directed by DGH that the targets allocated to different blocks be achieved by the concerned DHOs. Block wise report in above format to be submitted by 3rd of every month.

(Action to be taken: JDH/P&N & concerned officers)

Agenda no. 7: Review of Formation of Farmers Producer Organization (FPOs) under Parivartan Programme.

Sn	Distt.	Block	Proposed villages for formation of FPOs by DHO	Present Status as per DHOs	Tentative Proposed time period	Remarks.
1.	Panchkula	Morni				4 FPOs already formed.
2.	Ambala	Naraingarh	1. Danora 2. Sahibpura 3. Chotti kori 4. Mohri		One month for registration of 4 FPOs	
3.	Y/Nagar	Mustafabad	1. Tapra 2. Mustafabad 3. Jamalpur 4. Bir Badsua		One month for registration of 2 FPOs	Documentation is completed
		Sadaura	1. Sadarua 2. Chhabilpur 3. Ismailpur 4. Safilpur		One month for registration of 2 FPOs	Documentation is completed
4.	K/Keshtra	Thanesar	1. Bir Amin 2. Kaisthal 3. Mirzapur		One month for registration of 2 FPOs	One village is to be identified.
5.	Kaithal	Kalayath	1. Julani Khera 2. Matour		One month for registration of 1 FPO	2 Villages is to be identified.

		Pundri	1. Dosain		One month for registration of 1 FPO	Three villages are to be identified.
		Guhla	1. Badsui 2. Dhonta 3. Cheeka		One month for registration of 1 FPO	One village is to be identified.
6.	Karnal	Assandh			2 FPOs will be registered in one month	Documentation is completed.
		Gharaunda			2 FPOs will be registered in one month	Documentation is completed.
		Indri			5 FPOs Will be registered in 2 month	Under Process
		Karnal			Under Process	Villages are to be identified.
		Nilokheri			Under Process	Villages are to be identified.
7.	Panipat	Madlauda			10 FPOs under Process	
		Panipat			10 FPOs under Process	
		Samalkha			10 FPOs under Process	
8.	Sonipat	Gohana	1. Gohana		1 FPO will be registered in one month	3 villages are to be identified.
		Kharkhoda	1. Barona		1 FPO will be registered in one month	3 villages are to be identified.
9.	Rohtak	Maham	1. Farmana 2. Mokhra		1 FPO will be registered in one month	One FPO is already formed. 2 villages are to be identified.
		Sampla	1. Samchana 2. Klahwar		1 FPO will be registered in one month	2 villages are to be identified.
10.	Jhajjar	Bahadurgarh			1 FPO will be registered in one month	Villages are to be identified.
		Beri			1 FPO will be registered in one month	Villages are to be identified.
		Badli			1 FPO will be registered in one month	Villages are to be identified.
11.	Faridabad	Ballabgarh	1. Fatehpur-Balocha 2. Mohna		2 FPOs will be registered in one month	2 villages are to be identified.
12.	Mahendra garh	Mahendragarh	1. Palri 2. Chandhera		2 FPOs will be registered in two month	2 villages are to be identified.

		Satnali	1. Nowa 2. Digrota 3. Dalanwas		3 FPOs will be registered in two month	Documentation is completed.
		Nizampur	1. Dhanota 2. Maroli 3. Ganchdi 4. Bighopur		4 FPOs will be registered in two month.	
13.	Rewari	Nahar	1. Bharangi 2. Mumtajpur 3. Kurar			3 FPOs documentation is with C.A.
14.	Gurgaon	Pataudi	1. Uchaa Majra 2. Icchapuri 3. Narhera		3 FPOs will be registered in one month	
15.	Bhiwani	Bawani khera	1. Dhani Kurhal 2. Sikandarpur		1 FPO will be registered in one month	2 villages are to be identified.
		Bhiwani	1. Nibri 2. Chang		1 FPO will be registered in one month	1 FPO already registered. 2 villages are to be identified.
		Loharu				2 FPOs are under process with C.A.
16.	Hissar	Narnaud	1. Khanda Kheri 2. Manda 3. Narnaud		1 FPO will be registered in one month.	One FPO is already registered.
		Uklana	1. Daultpur 2. Uklana		2 FPOs will be registered in one month.	
17.	Fatehabad	Ratia	1. Chandokalan 2. Mamhera 3. Mahmadvpur 4. Hasnga		3 FPOs will be registered in one month.	1 FPOs is under process with CA.
		Tohana	1. Akkawali 2. Sadhanwas 3. Badai khera 4. Puranmajra		1 FPO will be registered in one month.	
18.	Sirsa	Baragadhha			2 FPOs will be registered in one month.	Villages are to be identified.
		Rania	1. Khariya 2. Bani		2 FPOs will be registered in one month.	Villages are to be identified.
19.	Jind	Narwana			4 FPOs will be registered in one month.	Documentation is already done.
		Uchana			4 FPOs will be registered in one month.	2 FPOs already registered.
		Safidon			4 FPOs will be registered in one month.	Documentation is already done.
20.	Mewat	Ferozepur			1 FPOs will be	Villages are to

		jhirka			registered in one month.	be identified.
		Nuh			1FPOs will be registered in one month.	Villages are to be identified.
		Punhana			1FPOs will be registered in one month.	Villages are to be identified.
21.	Palwal	Hathin			2 FPOs will be registered by Sept. end	
22.	Charkhi Dadri	Charkhi Dadri	1. Brehi Kalan 2. Atela kalan 3. Mankavas		1 FPO will be registered in one month.	2 FPOs are under process with C.A.

The progress of the Parivartan Scheme was reviewed and found that progress is very less and it was directed by DGH that the targets allocated to different blocks are to be achieved by the concerned DHOs. For the targets under MI component, meeting with concerned Deputy Director Agriculture be fixed and targets be bifurcated as per cropping pattern of Horticulture and Agriculture crops if not done earlier. Block wise report in above format to be submitted by 2nd of every month. It is also directed to all concerned officers to send the above detail through mail in this directorate for conformation & record.

(Action to be taken: JDH/P&N & all DHOs)

Agenda 8: Review of progress under IHD-2018-19

The district wise expenditure is as under:

Amount Rs. in Lakh

S N	District	Non NHM Distt.		Shivalik		CCDP		15% Additional subsidy		Total		%age
		Fund Released	Exp.	Fund Released	Exp.	Fund Released	Exp.	Fund Released	Exp.	Fund Released	Exp.	
1	Fatehabad							1.26	1.26	1.26	1.26	100.00
2	Karnal					114.06	7.26	35.00	35	149.06	42.26	28.35
3	Y/ Nagar			137.86	41.81	126.26	7.81	2.98	0	267.1	49.62	18.58
4	Ambala			74.25	11.72	51.62	0			125.87	11.72	9.31
5	Rewari	210.54	19.24							210.54	19.24	9.14
6	Hisar					96.65	4.96			96.65	4.96	5.13
7	Kaithal	276.6	10.91			209.21	0	5.1	5.1	490.91	16.01	3.26
8	Sonepat					163.43	4.88			163.43	4.88	2.99
9	Kurukshetra					402.79	7.31			402.79	7.31	1.81
10	Panchkula			421.39	6.31			1.51	0	422.9	6.31	1.49
11	Faridabad	206.84	0.27							206.84	0.27	0.13
12	Jind					35.07	0			35.07	0.00	0.00
13	Mewat					426.82	0	2.96	0	429.78	0.00	0.00
14	Sirsa					61.05	0	7.46	0	68.51	0.00	0.00
15	Jhajjar					78.19	0			78.19	0.00	0.00
	Total	693.98	30.42	633.50	59.84	1765.15	32.22	56.27	41.36	3148.90	163.84	5.20

DDH/F apprised that the physical and financial progress report under IHD is very low. DHO Sonepat requested to reduce the targets of District Sonepat under CCDP Program. DGH directed that targets already allotted will not be reduced and directed to all concerned DHOs to achieve the 100% targets as per norms and guidelines of the scheme. The progress of district Jhajjar, Jind,

Nuh, and Sirsa is Zero. DGH taken it very seriously and directed to concerned DHOs to explain their position within 7 days for Zero performance.

(Action to be taken: DDH/F & concerned DHOs)

Agenda 9: Review of SCSP Scheme.

The district wise expenditure is as under:

Sn.	District	Funds Released	Amount Rs. in Lakh	
			Exp.	% Exp.
1	Karnal	25.13	18.33	72.94
2	Faridabad	13.71	5.65	41.21
3	Bhiwani	23.21	8.9	38.35
4	Y/ Nagar	28.11	9.99	35.54
5	Kaithal	25.65	8.94	34.85
6	Sirsa	33.31	6.66	19.99
7	K/kshetra	24.84	4.74	19.08
8	Rewari	22.58	2.81	12.44
9	C Dadri	23.21	2.81	12.11
10	Rohtak	22.76	1.96	8.61
11	Panchkula	20.19	1.32	6.54
12	Gurgaon	14.56	0.56	3.85
13	Ambala	29.21	0.84	2.88
14	Fatehabad	33.63	0.84	2.50
15	Panipat	19.16	0.28	1.46
16	Hisar	26.11	0	0.00
17	Jhajjar	19.79	0	0.00
18	Jind	25.79	0	0.00
19	Narnaul	13.77	0	0.00
20	Nuh	12.85	0	0.00
21	Palwal	21.69	0	0.00
22	Sonepat	20.74	0	0.00
	Total	500.00	74.63	14.93

DDH/F apprised that the physical and financial progress report under IHD is very low except district Karnal i.e. 73% which is appreciable and the progress of district Hisar, Jhajjar, Jind, Narnaul, Nuh, Palwal and Sonapat is Zero. DGH directed to concerned DHOs to explain their position within 7 days for Zero performance.

(Action to be taken: All concerned)

Agenda 10: On-Farm and Marketing Support to Horticulture Farmers scheme – 2018-19.

Some DHOs demanded targets for replacement of plastic sheet of poly houses component. DDH/F apprised that as per earlier decision the targets under the component for replacement of plastic sheet of poly houses under On-Farm and Marketing Support to Horticulture Farmers scheme – 2018-19 have already been allotted to those DHOs for FPOs to whom LOI have been issued under SFACH. After discussion it was decided that the targets under this component may also be allotted in all clusters of all districts. DGH directed to all DHOs to send the requirement/AAP to HQ for further necessary action. It was also decided that the beneficiary should be member of FPO and subsidy

shall be even released on part replacement of polythene sheet on pro-rata basis as per norms and guidelines issued earlier.

(Action to be taken: DDH/F & all DHOs)

Agenda 11: Review of progress of departmental schemes, Centers and GGNs:

Financial progress against targets allotted in all schemes could not be reviewed as the up to date information was not prepared/sent by Budget branch. However it has been directed by DGH to all concerned that allocated targets for all the departmental schemes, Centers and GGNs must be achieved and progress may be sent up to 2nd day of every month.

(Action to be taken: all concerned officers)

Agenda 12: Review of MI progress on MINET (at different stages) as per HRTS Act 2014/guidelines.

The detail of the district wise time limit extended applications on MINET as on 31.03.2018 was apprised by DDH/MI. DGH taken a very serious view and directed that recovery amount may be calculated for responsible officers/officials as per HRTS Act 2014/guidelines.

(Action to be taken: DDH/MI)

b. Progress of Micro Irrigation (PDMC).

DGH taken very serious view about low progress of MI work in all districts except Bhiwani and directed all HDO/P and MI Expert to achieve the targets in supersession to letter issued vide no. Hort.-MI/4/1/23813-19 dated 02.08.2018 i.e. the targets fixed for month of August is 100 ha. for district Bhiwani, Charkhi Dadri, Gurugram, Hisar, M.Garh & Nuh and 25 ha. for all other districts is to be achieved otherwise appropriate action will be taken against the concerned. Further, it has been informed by DDH/MI that in case of mini sprinkler irrigation coupled pipes may not be used and during verification if it is found installed/available, the same may be rejected. It is further desired that Geo-tagging is must as per the GoI instruction and all concerned may ensure Geo-tagging otherwise concerned officer/official will be held responsible.

(Action to be taken: All concerned officers)

c. Report of Monitoring of MI cases.

It has been informed by DDH/MI that report of monitoring of MI cases is not sent by DDH Field & DHOs for the year 2016-17, 2017-18 & up to till date. In this regard DGH directed all concerned to send the monitoring reports up to 31.08.2018 and further directed all concerned to monitor the MI cases apart from other schemes as per the norms fixed and report be submitted on 2nd of every month.

(Action to be taken: DDH Field & all DHOs)

Agenda 13: Monthly report to be sent up to 2nd day of every month.

The monthly report of all the schemes have been received by Nodal officers from all concerned except DBT of SCSP of district Gurugram, Hisar, Jhajjar, Jind & Mewat and DBT of IHD of district Jhajjar, Jind & Mewat which is being reviewed by Nodal officers and report apprised to DGH. It has been directed by DGH to send the report within 2 days positively.

(Action to be taken: Nodal Officers)

Agenda 14: Outsource Staff attendance & salary.

It has been directed by DGH that concerned DDOs will submit the attendance of outsourcing staff Part I to the agency up to 2nd of every proceeding month. The outsourcing agency will submit the bill to concerned DDOs up to 4th of every proceeding month. DDOs will send the salary of outsourcing staff to the Agency up to 7th of every month. The instruction in this regard received from Chief Secretary to Government of Haryana has already been circulated to all concerned vide this Directorate letter number A-5/Circular/1/11432-74 dated 13.04.2018. In case of disobedience of orders, the action as per the Government instructions shall to take against the defaulting officers.

Sn.	Name of the unit	Date of sending attendance by DDOs to outsource Agency	Date of sending bill by Outsource Agency to DDOs	Date of release of salary by DDOs
1.	Principal, HTI, Uchani, KNL.			
2.	DDH/PTC Shamgarh, Karnal			
3.	DDH, Gharaunda			
4.	DDH, Bhiwani			
5.	DDH, Rohtak			
6.	DDH, Ramnagar			
7.	DDH/Gurgaon, Nuh, Faridabad, Palwal			
8.	DDH, Ladwa, KKR			
9.	DDH, Mangiana, Sirsa			
10.	DDH/GDC, Bhuna			

11.	Budget Officer/HQ for all schemes except PMKSY			
12.	Accounts Officer/HQ for PMKSY			
13.	SSO/HQ			
14.	DHO, Ambala			
15.	DHO, Bhiwani			
16.	DHO, Faridabad			
17.	DHO, Fatehabad			
18.	DHO, Gurgaon			
19.	DHO, Hisar			
20.	DHO, Jhajjar			
21.	DHO, Jind			
22.	DHO, Kaithal			
23.	DHO, Karnal			
24.	DHO, Kurukshetra			
25.	DHO, Mewat			
26.	DHO, Narnaul			
27.	DHO, Panchkula			
28.	DHO, Panipat			
29.	DHO, Rewari			
30.	DHO, Rohtak			
31.	DHO, Sirsa			
32.	DHO, Sonapat			
33.	DHO, Yamunanagar			
34.	DHO, Palwal			
35.	DHO, Charkhi Dadri			
36.	FT, Jind			
37.	FT, KKR			
38.	FT, Sirsa			

(Action to be taken: AO & All concerned officers)

Agenda 15: Miscellaneous

i. Requirements of area for plantation of Tissue Culture Date Palm and Pomegranate Plants.

DDH/CEF Mangiana apprised that farmers of district Sirsa, Hisar, Fatehabad and Bhiwani are interested to establish orchards of Tissue Culture Date Palm and Pomegranate at their fields and applications also received. After discussion it was decided that all DHOs will send the requirement of area for plantation of Tissue Culture Date Palm and Pomegranate Plants to DDH/CEF Mangiana upto 08.08.2018. DDH/CEF Mangiana will compile the requirements and send to HQ by 09.08.2018 for further consideration.

(Action to be taken: DDH/CEF Mangiana and all DHOs)

ii. All DHOs were informed that the list of all FPOs, name and address of representative with mobile no. can be seen on website of department on SFACH link.

iii. Regarding payment of tour programme (outsource staff).

All DHOs enquired about the tour programme of outsource staff. In this regard Accounts Officer explained that tour programme of outsource staff after approval along with TA bill may be sent to this directorate. Then the same, will be sent agency for the bill and after approval from DGH, the payment will be transfer to outsource agency for release the payment to concerned. The TA rules to outsource staff are applicable of regular staff.

(Action to be taken: All concerned officers)

iv. Requirement of Staff.

As per the request of incharge GGN Pinangwa, DGH accorded sanction of 1 no. Supervisor for GGN Pinangwa, Distt. Nuh..

(Action to be taken: Accounts officer)

v. Requirement of computers & printers etc.

It has been informed by HDO/P/MI Expert posted in the office of District Horticulture Officer, Ch. Dadri, Faridabad, Mewat & Rewari require 1 nos. computer & printer for each district for smooth/efficient working. Concerned DHOs also endorsed the version of HDOs/P/MI Experts. DGH accorded sanction for purchase of 1 nos. computer & printer set by concerned DHOs. Accounts officer has been asked to transfer Rs. 50,000/- (Rupees fifty thousand only) to above DHOs for purchase of computer & printer set and the expenditure may be booked under admin cost of MI.

(Action to be taken: Concerned DHOs & Accounts officer)

vi. Online portal of Horticulture Schemes:

A new online portal like MINET for other Horticulture Schemes i.e. registration of farmers will be created for which demonstration was given by the outsourcing agency on 19.07.2018. The demonstration of the new online portal for other horticulture schemes was also given by the representative of outsource agency on dated 02.08.2018 in detail in regard to requisite documents required for registration of farmers was again informed and once the farmers will be registered with Horticulture Department and thereafter the farmers will be eligible to opt any of the scheme launched by horticulture. The detail given by the farmers in regard to identity, land detail, bank account detail & address is permanently recorded in the registration applications of the farmers. The final shape to this portal is already given by the hired agency and will be

finalized shortly after incorporating the suggestions given by the DDHs & DHOs to the outsourcing agency. The live demonstration of new online portal of horticulture schemes will be presented in the next staff meeting.

(Action to be taken: DDH/F)

vii. Pamphlets/Broachers of Centres.

It was appreciated that lot of activities are being conducted at centres of Excellence & new technologies are being demonstrated, therefore, every DDH is to prepare 4/6 page pamphlets on the activities and technologies of their respective centres and to submit print draft by 30th August, 2018 before final printing.

(Action to be taken: DDH/P&N & DDHs at Centres)

-----*Meeting ended with vote of thanks to chair*-----