

Minutes of 113th Staff Meeting held on dated 14.06.2018-at 09:30 AM under the Chairmanship of Dr. Arjun Singh Saini, Director General Horticulture, Haryana at Horticulture Training Institute (HTI), Uchani, Karnal.

(List of Participants is attached)

At the outset, Director General Horticulture welcomes all the participants. DGH appraised the house that during the year 2017-18, subsidy amount of Rs. 86,74,98,351/- has been disbursed to 36516 numbers of farmers through DBT and 30,210 farmers has been covered under awareness programmes and expenditure incurred was 52,74,289 under different schemes in the state. After that DGH asked DDH/MI to elaborate agenda items & decisions taken are as under-

Agenda No. 1: Confirmation of the last meeting held on dated 10.04.2018.

The minutes of last Staff meeting which was held on 10.04.2018 were confirmed.

Agenda No. 2: Action taken report of 112th staff meeting.

(i) Clarification in regard to explanation of concerned DHOs for achieving less targets i.e. < 60% under schemes/projects has been received/not received. It was directed by DGH to send the reply up to Monday i.e. dated 18.06.2018.

Sn.	Name of District	Name of schemes							
		PDMC	GAP	AHRD	FPT	SCSP	IHD		
							Non NHM Distt.	CCDP (Ext.)	Shivalik
1.	Panchkula	Recd.	Recd.	Recd.	Recd.	Recd.	N/A	N/A	Recd.
2.	Ambala	Recd.	Recd.	Recd.	Recd.	Recd.	N/A	Recd.	Recd.
3.	Y/ Nagar	Recd.	Recd.	Recd.	Recd.	Recd.	N/A	Recd.	Recd.
4.	K/kshetra	N-recd.	N-recd.	N-recd.	N-recd.	N-recd.	N/A	N-recd.	N/A
5.	Kaithal	N-recd.	N-recd.	N-recd.	N-recd.	N-recd.	N-recd.	N-recd.	N/A
6.	Karnal	N-recd.	N-recd.	N-recd.	N-recd.	N-recd.	N/A	N-recd.	N/A
7.	Panipat	Recd.	Recd.	Recd.	Recd.	Recd.	N/A	N/A	N/A
8.	Sonepat	Recd.	Recd.	Recd.	Recd.	Recd.	N/A	Recd.	N/A
9.	Gurgaon	Recd.	Recd.	Recd.	Recd.	Recd.	N/A	N/A	N/A
10.	Faridabad	N-recd.	N-recd.	N-recd.	N-recd.	N-recd.	N-recd.	N/A	N/A
11.	Palwal	N-recd.	N-recd.	N-recd.	N-recd.	N-recd.	N/A	N/A	N/A
12.	Nuh	Recd.	Recd.	Recd.	Recd.	Recd.	N/A	Recd.	N/A
13.	Rewari	Recd.	Recd.	Recd.	Recd.	Recd.	Recd.	N/A	N/A
14.	Narnaul	Recd.	Recd.	Recd.	Recd.	Recd.	N/A	N/A	N/A
15.	C. Dadri	N-recd.	N-recd.	N-recd.	N-recd.	N-recd.	N/A	N/A	N/A
16.	Bhiwani	N-recd.	N-recd.	N-recd.	N-recd.	N-recd.	N/A	N/A	N/A
17.	Jhajjar	N-recd.	N-recd.	N-recd.	N-recd.	N-recd.	N/A	N-recd.	N/A
18.	Jind	Recd.	Recd.	Recd.	Recd.	Recd.	N/A	Recd.	N/A
19.	Rohtak	Recd.	Recd.	Recd.	Recd.	Recd.	N/A	N/A	N/A
20.	Hisar	Recd.	Recd.	Recd.	Recd.	Recd.	N/A	Recd.	N/A
21.	Fatehabad	Recd.	Recd.	Recd.	Recd.	Recd.	N/A	N/A	N/A
22.	Sirsa	N-recd.	N-recd.	N-recd.	N-recd.	N-recd.	N/A	N-recd.	N/A

(Action to be taken: concerned DHO)

(ii) Nursery Action Taken

Proposal regarding minor repair of nurseries, sale counter & centers in addition to boundary wall. In this regard separate meeting was held/conducted by DDH/P&N and accordingly minutes of meeting shall be submitted by DDH/P&N separately.

(Action to be taken: DDH/P&N)

(iii) Proposal regarding selling products obtained/prepared after imparting training at FT labs. It was informed by Food Technologists that selling the products on double rates is not possible. DGH directed, to concerned FTs to submit the concrete proposal in this regard within 7 days to concerned DDH.

(Action to be taken: DDH/PP and concerned FTs)

(iv) Biometric Action:

Requirement of computers of MFP/Biometric machines etc. along with present status at district level & DDH level. It was informed by DDH/PP that requirement of computers, printers etc. has been received from DHOs and the same will be provided as per requirement. It was directed by w/DGH that DDH/PP may provide the appliances i.e. computers, printers etc. at the earliest for smooth functioning of day to day work and ensure proper working of internet facilities at all the Districts/Centers.

(Action to be taken: DDH/PP)

Agenda 3: Orientation programme of all departmental schemes/Centers:

The booklet of Annual Action Plans, Norms and Guidelines under Department Schemes 2018-19 has been circulated/distributed to all the participants for the information and record. Some queries were raised by DHOs and explained by Nodal Officers and w/DGH. Some Corrections are required for which Nodal Officers were directed to take action.

(Action to be taken: All concerned)

Agenda 4: IT awareness and paperless work:

Deputy Director Horticulture/PP apprised about IT awareness on paperless work & integration of departmental portals with CM Dashboard-SARAL Portal. It was further informed by DDH/PP that Government of Haryana instructed all the government offices to adopt paperless working and in this regards instructions in detailed are being issued by government and will be circulated for strict implementation.

(Action to be taken: DDH/PP and all concerned)

Agenda 5: Review of progress of departmental schemes, Centers and GGNs:

Financial progress against targets allotted in all schemes has been reviewed by DGH pertaining to all districts and projects. 1st Quarter Budget Expenditure (Lakhs) is as under-

Sn.	District / Centre	Budget Year marked	Expenditure	% Achievement
1	Ambala	225.65	17.25	7.64
2	Bhiwani	1188.35	35.31	2.97
3	Charkhi Dadri	557.09	5.04	0.90
4	Faridabad	243.31	11.74	4.83
5	Fatehabad	185.88	24.52	13.19
6	Gurugram	202.14	13.26	6.56
7	Hisar	370.37	35.00	9.45
8	Jhajjar	127.67	18.41	14.42
9	Jind	191.60	27.79	14.50
10	Kaithal	632.59	32.24	5.10
11	Karnal	235.80	22.61	9.59
12	Kurukshetra	508.85	12.39	2.43
13	Mahendragarh	702.49	16.25	2.31
14	Nuh	876.98	19.76	2.25
15	Palwal	166.99	16.58	9.93
16	Panchkula	174.48	36.94	21.17
17	Panipat	105.86	12.72	12.02
18	Rewari	754.00	15.67	2.08
19	Rohtak	134.22	21.96	16.36
20	Sirsa	390.82	37.08	9.49
21	Sonepat	233.70	32.61	13.95
22	Yamunanagar	532.15	2.74	0.51
23	FT, Jind	13.20	1.48	11.21
24	FT, Kurukshetra	13.20	4.36	33.03
25	FT, Sirsa	13.60	2.63	19.34
26	SSO, Panchkula	11.20	2.54	22.68
27	DDH, Bhiwani	19.64	3.00	15.27
28	DDH, Bhuna	144.75	25.20	17.41

29	DDH, Gurugram	85.80	9.94	11.59
30	DDH, Ramnagar	87.57	11.34	12.95
31	DDH, Ladwa	117.23	30.46	25.98
32	DDH, HBC, Shamgarh	341.55	27.28	7.99
33	DDH, CEV, Gharounda	276.82	71.42	25.80
34	DDH, Rohtak	59.98	21.96	36.61
35	DDH, CEF, Mangiana	207.40	41.84	20.17
36	Principal, HTI, Uchani	284.77	30.33	10.65

Progress of district Bhiwani, Ch. Dadri, Faridabad, Kurukshetra, Mahendragarh, Nuh, Rewari & Yamunanagar were not found up to the mark. DGH directed to concerned officers to explain the reasons for poor performance 27.06.2018 positively.

(Action to be taken: all concerned officers)

Agenda 6: Review progress of Parivartan Scheme:

To doubling the farmer income, the following targets per block are allotted vide this directorate office memo. no. Hort./Stat/41-A/16/15393-414 dated 25.05.2018 to be achieved by 31.03.2019:

Sn.	Particular	Targets per Block	Achievement upto end of month
1	Increasing area under Micro Irrigation	1001+	
2	Promotion of Bee- Keeping / Mushroom / Area Expansion Fruits, Vegetables, Spices, Medicinal/ Post harvest Management	151 New Farmers	
3	Creation of farmers production organization (FPO)	10+	

It was directed by w/DGH that the targets allocated to different blocks be achieved by the concerned DHOs. For the targets under MI component, meeting with concerned Deputy Director Agriculture be fixed and targets be bifurcated as per cropping pattern of Horticulture and Agriculture crops. Block wise report in above format to be submitted by 3rd of every month.

(Action to be taken: DDH/MI & concerned officers)

Agenda 7: Aspirational District (Nuh)-Targets:

The targets for District Nuh are given as under. It was directed by w/DGH to achieve the targets.

Sn.	Programme	Financial Allocation (Lakhs)
1	Programme under MIDH (Plantation, Water resources creation, Protected Cultivation, INM, Organic Farming, CoE, Bee-Keeping, Mechanization, HRD, PHM etc.	121.57
2	Bamboo Stacking & Hybrid Vegetable Cultivation	299.06
3	Mulching & Plastic Tunnel	88.00
4	Mushroom Cultivation	4.87
5	Onion Promotion	25.94
6	Micro Irrigation	464.00
7	Poly House Sheet Replacement	17.50
8	PHM & Crop Cluster Centres	794.34
9	FPO Formation	34.47
10	Miscellaneous (GAP, INM etc.)	15.80
	Grand Total	1865.55

(Action to be taken: DHO, Nuh)

Agenda 8: RKVY Committed Liabilities:

District wise targets for committed liability (2017-18) to be utilized during 2018-19 under RKVY are given as under:

Sn.	Name of the District	Name of Project	Committed liability amount in Rs.
1	Faridabad	Promotion of Vertical Farming Cultivation Technologies in the State	4087920
2	Fatehabad		1315938
3	Nuh		548800
4	Hisar		1906230
5	Jhajjar		651504
6	Jind		2125874
7	K/kshetra		2246272
8	Karnal		6297410
9	Kaithal		3262192
10	Panchkula		644000
11	Sonepat		163580
12	Sirsa		953868
	Total		24203588

It was directed to all concerned DHOs to achieve the targets.

(Action to be taken: Concerned DHO)

Agenda 9: AAP of Regular RKVY-RAFTAAR (2018-19):

Sn.	Project	Financial (Lakhs)
1	Project proposal for quality seed Potato Production using Aeroponics & select and supply short duration Potato varieties at Potato Technology Centre (PTC), Shamgarh (Karnal)	337.00
2	Project proposal for Integrated Post Harvest Management Unit of Fruits at Guvava Demonstration Centre (GDC), Bhuna, Fatehabad	163.00
3	Project proposal for Farmer Producer Organizations (FPOs) in Haryana State	528.00
	Total	1028.00

It was directed by w/DGH to all concerned to achieve the targets.

(Action to be taken: All concerned)

Agenda 10: BBY Action Taken:

(a) Registration & Verification of Onion and Tomato during 2017-18 is given as follows:

	Farmer Registration	Verification completed	Verification Pending	Units under Objections	Correct Verification
Farmers	4435	4435	0	364	4388
	Total Area (Acre)	Area Verified	Verification Pending	Area under Objection	Correct Area
Area	10789.60	10789.60	0	925.06	9864.54
	Total Appeal	Appeal resolved	Appeal pending	Appeal Declined	
Appeal	26	21	0	5	5

(b) Detail of District wise payment released to farmers from 01.04.2018 to 18.05.2018 for Onion & Tomato under BBY is given as under-

District Name	Commodity Name	Total Weight (qtls.)	Total Benefit (Rs.)
AMBALA	TOMATO	473.71	7507.15
BHIWANI	TOMATO	1227	23235.5
CHARKHI DADRI	TOMATO	15810.25	395230.5
FATEHABAD	TOMATO	2	30
GURUGRAM	TOMATO	408.75	5916.25
JHAJJAR	TOMATO	34.5	720
JIND	TOMATO	235	4141.25
KAITHAL	TOMATO	236.75	3943.5
KARNAL	TOMATO	236.9	3909.3
MOHINDERGARH	TOMATO	377.5	11747
PANIPAT	TOMATO	1007.85	17377.25
REWARI	TOMATO	99	1944
SIRSA	TOMATO	1054.74	11667.74
SONEPAT	TOMATO	32.8	576.9
YAMUNANAGAR	TOMATO	1020.08	20648.09
Grand Total		22256.83	508594.43

(c) Tentative Targets for awareness campaigns under BBY-2018-19:

Sr. No.	Name of District	Target for 2018-19
1	Ambala	6
2	Bhiwani	6
3	Charkhi Dadri	6
4	Faridabad	6
5	Palwal	6
6	Fatehabad	6
7	Gurgaon	6
8	Mewat	6
9	Hisar	6
10	Yamunanagar	6
11	Jhajjar	6
12	Jind	6
13	Kurukshetra	6
14	Karnal	6
15	Kaithal	6
16	Narnaul	6
17	Panchkula	6
18	Panipat	6
19	Rohtak	6
20	Rewari	6
21	Sonepat	6
22	Sirsa	6
	Total	132

It was directed by w/DGH to concerned DHO to achieve the targets.

(Action to be taken: Concerned DHO)

Agenda 11: FPO Formation (SFACH/MIDH):

JDH/P&N to take action as these targets be distributed to DHOs.

(Action to be taken: JDH/P&N)

Agenda 12: FPO Formation (RKVY – RAFTAAR):

JDH/P&N to taken action as these targets be distributed to DHOs.

(Action to be taken: JDH/P&N)

Agenda 13: Annual Confidential Reports.

Establishment Officer informed that ACR has not been received from DDH/field and DHOs of some of the Officers/Officials for current and previous years. DGH instructed to all DDH/field and DHOs to send the ACR

within 7 days. However the ACR of the following Officers/Officials has not been received till date:

Sn.	Name of person of ACR to be written	Designation	To be written by and reminder	Year				Information to be sent upto
				2014-15	2015-16	2016-17	2017-18	
1.	Mahavir Sharma	HDO	DHO, Panipat		N/A	N/A	Not recd.	Within 7 days
2.	Ramesh Kumar	Accountant						
3.	Dharambir	Clerk						
4.	Khalil Ahmad	HDO	DHO, Palwal		N/A	N/A	Not recd.	-do-
5.	Rohtash	Hort. Sup.						
6.	Suresh Chand	HDO	DHO, Faridabad		N/A	N/A	Not recd.	-do-
7.	Rajuden	Accountant						
8.	Hira Lal	DHO	DC, YNR.		Not. recd.	N/A	N/A	-do-
9.	Joginder Singh	DHO	DC, Nuh		N/A	Not. recd.	N/A	-do-
10.	Rajesh Kumar	Accountant	DHO, Nuh		N/A	N/A	Not recd.	-do-
11.	Abdul Razzak	SMS	DDH, Gurugram		N/A	N/A	Not recd.	-do-
12.	Parveen Kumar	Accountant	DHO, Bhiwani		N/A	Not recd.	N/A	-do-
13.	Hari Om	Accountant						
14.	Partap Singh	Accountant	DHO, Bhiwani		N/A	N/A	Not recd.	-do-
15.	Sant Ram	Driver						
16.	Bharat Singh	Accountant	DHO, Hisar		N/A	N/A	Not recd.	-do-
17.	Hari Om	Accountant	DHO, Hisar		N/A	N/A	Not recd.	-do-
18.	Mangat Ram	Accountant	DHO, Sirsa		N/A	N/A	Not recd.	-do-
19.	Ranbir	Hort. Sup.	DHO, Sonapat		N/A	N/A	Not recd.	-do-
20.	Hawa Singh	DHO	DC, Ambala	Not recd.	Not recd.	Not recd.	N/A	-do-

DGH directed to all Concerned Officers to send the ACR of their subordinates up to 20th of April. Action as per the Government instructions will be taken against the defaulting officers.

(Action to be taken: EO and Concerned Officer)

Agenda 14: Monthly report to be sent up to 3rd day of every month.

Sn.	Name of District	Name of schemes							AHRD
		DBT Progress Report	SCSP	IHD			GAP	FPT	
				Non NHM District	CCDP (Extension)	Shivalik			
1.	Panchkula	Not Recd.	Not Recd.	N/A	N/A	Not Recd.	Recd.	Recd.	Funds not allotted to DHOs
2.	Ambala	Not Recd.	Not Recd.	N/A	Not Recd.	Not Recd.	N/A	Recd.	
3.	Y/ Nagar	Not Recd.	Not Recd.	N/A	Not Recd.	Not Recd.	N/A	Not Recd.	
4.	K/kshetra	Not Recd.	Not Recd.	N/A	Not Recd.	N/A	N/A	Recd.	
5.	Kaithal	Not Recd.	Received	Received	Received	N/A	N/A	Recd.	
6.	Karnal	Not Recd.	Not Recd.	N/A	Not Recd.	N/A	N/A	Recd.	
7.	Panipat	Not Recd.	Not Recd.	N/A	N/A	N/A	N/A	Recd.	
8.	Sonepat	Not Recd.	Not Recd.	N/A	Not Recd.	N/A	N/A	Recd.	
9.	Gurgaon	Not Recd.	Not Recd.	N/A	N/A	N/A	N/A	Recd.	
10.	Faridabad	Not Recd.	Not Recd.	Not Recd.	N/A	N/A	N/A	Not Recd.	
11.	Palwal	Not Recd.	Not Recd.	N/A	N/A	N/A	N/A	Not Recd.	
12.	Nuh	Not Recd.	Not Recd.	N/A	Not Recd.	N/A	N/A	Recd.	
13.	Rewari	Not Recd.	Received	Received	N/A	N/A	N/A	Recd.	
14.	Narnaul	Not Recd.	Not Recd.	N/A	N/A	N/A	N/A	Recd.	
15.	C. Dadri	Not Recd.	Not Recd.	N/A	N/A	N/A	Recd.	Recd.	
16.	Bhiwani	Not Recd.	Not Recd.	N/A	N/A	N/A	N/A	Recd.	
17.	Jhajjar	Not Recd.	Not Recd.	N/A	Not Recd.	N/A	Recd.	Recd.	
18.	Jind	Not Recd.	Received	N/A	Received	N/A	N/A	Recd.	
19.	Rohtak	Not Recd.	Not Recd.	N/A	N/A	N/A	N/A	Recd.	
20.	Hisar	Not Recd.	Not Recd.	N/A	Not Recd.	N/A	N/A	Recd.	
21.	Fatehabad	Not Recd.	Received	N/A	N/A	N/A	N/A	Recd.	
22.	Sirsa	Not Recd.	Not Recd.	N/A	Received	N/A	N/A	Recd.	
23.	HTI, Uchani, Karnal	-	N/A	N/A	N/A	N/A	N/A	N/A	

Nodal Officers may ensure the receipt of monthly reports and in case on non-receipt of report from defaulting Officers, information be sent to DGH.

(Action to be taken: Nodal Officers and concerned Officers)

Agenda 15: Outsource Staff attendance & salary.

It has been directed by w/DGH that concerned DDOs will submit the attendance of outsourcing staff Part I to the agency up to 2nd of every proceeding month. The outsourcing agency will submit the bill to concerned DDOs up to 4th of every proceeding month. DDOs will send the salary of outsourcing staff to the Agency up to 7th of every month. The instruction in this regard received from Chief Secretary to Government of Haryana has already been circulated to all concerned vide this Directorate Letter number A-5/Circular/1/11432-74 dated 13.04.2018. In case of disobedience of orders, the action as per the Government instructions shall to take against the defaulting officers.

Sn.	Name of the unit	Date of sending attendance by DDOs to outsource Agency	Date of sending bill by Outsource Agency to DDOs	Date of release of salary by DDOs
1.	Principal, HTI, Uchani, KNL.			
2.	DDH/PTC Shamgarh, Karnal			
3.	DDH, Gharaunda			
4.	DDH, Bhiwani			
5.	DDH, Rohtak			
6.	DDH, Ramnagar			
7.	DDH/Gurgaon, Nuh, Faridabad, Palwal			
8.	DDH, Ladwa, KKR			
9.	DDH, Mangiana, Sirsa			
10.	DDH/GDC, Bhuna			
11.	Budget Officer/HQ for all schemes except PMKSY			
12.	Accounts Officer/HQ for PMKSY			
13.	SSO/HQ			
14.	DHO, Ambala			
15.	DHO, Bhiwani			
16.	DHO, Faridabad			
17.	DHO, Fatehabad			
18.	DHO, Gurgaon			
19.	DHO, Hisar			
20.	DHO, Jhajjar			
21.	DHO, Jind			
22.	DHO, Kaithal			
23.	DHO, Karnal			
24.	DHO, Kurukshetra			
25.	DHO, Mewat			
26.	DHO, Narnaul			
27.	DHO, Panchkula			
28.	DHO, Panipat			
29.	DHO, Rewari			

30.	DHO, Rohtak			
31.	DHO, Sirsa			
32.	DHO, Sonapat			
33.	DHO, Yamunanagar			
34.	DHO, Palwal			
35.	DHO, Charkhi Dadri			
36.	FT, Jind			
37.	FT, KKR			
38.	FT, Sirsa			

(Action to be taken: AO & All concerned officers)

Agenda 16: Bhavantar Bharpayee Yojana (BBY)

It has been directed by w/DGH that DHO concerned shall visit the *Vegetable Mandi* to ascertain the rates of commodities for which the payments under BBY schemes is to be made. The last date for is 15.06.2018.

Sr. No.	Name of District	Date of visit in Vegetable Mandi	Report Received or Not
1.	Panchkula		Not Received
2.	Ambala		Not Received
3.	Y/ Nagar		Not Received
4.	K/kshetra		Not Received
5.	Kaithal		Not Received
6.	Karnal		Not Received
7.	Panipat		Not Received
8.	Sonapat		Not Received
9.	Gurgaon		Not Received
10.	Faridabad		Not Received
11.	Palwal		Not Received
12.	Nuh		Not Received
13.	Rewari		Not Received
14.	Narnaul		Not Received
15.	C. Dadri		Not Received
16.	Bhiwani		Not Received
17.	Jhajjar		Not Received
18.	Jind		Not Received
19.	Rohtak		Not Received
20.	Hisar		Not Received
21.	Fatehabad		Not Received
22.	Sirsa		Not Received

(Action to be taken: All DHOs)

Agenda 17: Miscellaneous.

1. Inspection regarding protected structure.

- (a) W/DGH instructed all DHO's that the rates of Protected Structures given in Norms and Guidelines are inclusive of all taxes and the subsidy can't give on GST to beneficiary.

(Action to be taken: All DHOs)

(b) W/DGH appraises the house about eligibility criteria for replacement of plastic sheet of Poly House under CCDP-“On Farm & Marketing Support to Horticulture Farmers” Scheme. Beneficiary must be the member of F.P.O. and this programme will be implemented in whole district instead of cluster.

(Action to be taken: All DHOs)

2. Creation of New E-mail ID for staff meeting.

It was informed by some of the Officers that clarification of poor performance has been sent at Directorate, but it not confined by Nodal Officers. To sort out the issue w/DGH ordered to create New E-mail ID exclusively for staff meeting i.e. hortstaffmeeting@gmail.com

It has been ordered by w/DGH that all concerned may note that above e-mail ID may be used for sending information related to staff meeting only.

(Action to be taken: IT-Expert)

3. Regarding Mango Mela.

Mango Mela is scheduled to organize on 07-08 July 2018 at Pinjore. It has been directed by w/DGH to ensure arrangements as per previous year practices.

(Action to be taken: DDH/F&V)

4. Requirement of Staff.

It was requested by DHOs that at least one regular Horticulture Development Officer may be posted in each District for smooth working/ achieve the assigned targets.

(Action to be taken: EO)

5. It was directed by w/DGH not to release the salary of Sh. Surjeet, SMS Mangiana who is absent from the duty from last four months and ordered him for biometric attendance under intimation to Directorate.

(Action to be taken: EO and DDH/ Mangiana)

6. Construction of boundary wall by Agriculture Department. It has been informed by DHO, Kaithal that correspondence is made with Agriculture Department in this regard. w/DGH directed DHO, Kaithal not to allow construction work to Agriculture Department on land belongs to Horticulture Department.

(Action to be taken: DHO, Kaithal)

7. Principal HTI was directed in minutes of 106th Staff Meeting held on dated 04.10.2017 to recover the training expenditure from DHO Yamunanagar, Panchkula, Ambala, Kurukshetra, Karnal for non-attending the training

programme by farmers of their district. Confirmation of recovery need to be informed.

(Action to be taken: EO)

8. Establishment Officer informed that information regarding irregularities in cash book during the period of Sh. Harjinder Singh the then HDO now SMS was pending from the office of DDH, IBDC, Ramnagar. DGH instructed DDH, IBDC, Ramnagar in the minutes of 107th Staff Meeting held on dated 10.11.2017 to send the report by 13.11.2017 positively Confirmation of action need to be informed.

(Action to be taken: EO)

-----*Meeting ended with vote of thanks to chair*-----