

**HARYANA STATE HORTICULTURE DEVELOPMENT AGENCY,
DIRECTORATE OF HORTICULTURE,
UDHYAN BHAWAN, SECTOR-21, PANCHKULA
E-mail:-hortharyana@gmail.com
Website:-hortharyana.gov.in**

Walk-in-interview for the following assignment will be held on the above mentioned address. Interested candidates having requisite qualifications and experience are requested to attend the interview with application and detailed bio-data alongwith original certificates of academic qualifications and experience:-

Name of the post	No. of contractual required	Essential Qualification & Experience	Date and Time of Interview
Field Supervisor (Rs.9800/-PM) as per D.C. rates	65	10+2 with one year Diploma course in Horticulture from recognised institute or any retired person from Horticulture Department from minimum Class-III post in Horticulture Activities.	11 th August, 2014 at 10:00 AM

The detailed terms and conditions and nature of duties can be had from the office of undersigned. Download from website hortharyana.gov.in under link tender/job.

**MISSION DIRECTOR
HSHDA, PANCHKULA**

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Hiring of Field Supervisors

TERMS AND CONDITIONS AND NATURE OF DUTIES:

1. FIELD SUPERVISORS

1. Engagement Terms:

- a. The engagement of Field Supervisor shall be for a period of one year and renewable, if required, on successful satisfactory report of the Field Supervisor and this engagement shall be for the project/scheme whichever is earlier.
- b. The services of Field Supervisor can be terminated before the contract period without any prior notice, if mis-conduct, poor performance on his part is observed.
- c. In case of Field Supervisor has to leave his consultancy job before contract period he has to give two months' prior notice or to deposit two months' emoluments in lieu of notice.
- d. He will be given 10 days proportionate leave during the contract period.

2. Payment Terms:

Payment terms and other facilities should be as follows:

- i. Consolidated emoluments Rs.9800/- per month as per D.C. rates.
- ii. Actual travelling allowances within India as approved by MD, HSHDA as per the exigencies of work.
- iii. The Income Tax shall be deducted at source as per the Rules of the Govt.

1. Execution of Bond:

The Field Supervisor has to execute a bond for the specified period with the HSHDA with the terms and conditions as above.

Nature of Duties

Nature of Work: Field Supervisor is required to provide extension services in all field of horticulture under Govt. scheme. Extension services includes visit to the farms of the farmer, providing supervisory services, regular visits including follow up visits, organizing field days, training programmes, assist in beneficiary application and further processing to the higher authorities, convey the approvals, assist in arranging inputs as per the norms & guidelines of the Department/HSHDA. In addition to this the Controlling Officer may assign any work related to scheme which he will be bound to execute and implement as per the norms & guidelines. He/She will not leave the station/site without the prior permission of Controlling Officer and will report to the Controlling Officer or the officer nominated by Controlling Officer to report for the work assigned to him/her.

Area of Operation: The area of operation shall be area defined by Controlling Officer within district and in no case shall extend to other district except in cases of training programmes and other district or state level functions organized or participated by the Department/HSHDA.